

JOB OPPORTUNITY

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
WESTERN CONNECTICUT MENTAL HEALTH NETWORK (WCMHN)  
CLINICAL SOCIAL WORKER ASSOCIATE – Position Number: WC75645

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** State Employees and the Public

**Location:** Western Connecticut Mental Health Network

**Program/Unit:** Young Adult Services / Torrington Area

**Shift/Schedule/Hours:** 1st Shift – Monday-Friday – 8:00 a.m.-4:30 p.m. – 40 Hours/Week

**Posting Date:** August 17, 2012      **Closing Date:** August 23, 2012

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status. Candidates who possess the general experience and special requirements may apply.

**General Experience:** One year of experience as a Licensed Clinical Social Worker

**Special Requirements:** Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 30-195 (m) through (r) of the Connecticut General Statutes. Must possess and retain a current/valid Motor Vehicle Operator's License. May be required to travel.

**Duties may include but not limited to:** Provides direct administrative and clinical supervision to professional and paraprofessional staff in a Young Adult Multidisciplinary Community Support team. Facilitates weekly staff meetings. Participates in risk management and development of recovery plans to address identified risk factors. Provides direct clinical services to a limited caseload. Conducts annual performance appraisals and quarterly reviews. Works in collaboration with other WCMHN programs and divisions regarding young adult care. Develops relationships with community providers to ensure integration of services. Identifies barriers and assists with strategies and solutions for improving client care.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **DMHAS employees who are lateral transfer candidates** (ex. Clinical Social Worker Associate applying to a Clinical Social Worker Associate posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotion/demotion candidates** must submit pages 1-7 of the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All Other Candidates:** Individuals must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application. The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATIONS TO:**

Angela M. Baker, Human Resources Associate – 203-805-6411

1) **Email:** Angela.Baker@ct.gov

OR

2) **Fax:** (203) 805-6432

OR

3) **Postal Mail:** Western Connecticut Mental Health Network

55 West Main St., Suite 410, Waterbury, CT 06702-5501

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities).

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (P-1)